



NORTH ATLANTIC TREATY ORGANIZATION
ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD
 HEADQUARTERS SUPREME ALLIED COMMANDER TRANSFORMATION
 7857 BLANDY ROAD, SUITE 100
 NORFOLK, VIRGINIA, 23551-2490



FROM: Budget Committee (BC) Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: 8 March 2021

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Strategic Alternatives Branch, Three Strategic Thinkers Contractor Support

1. In accordance with the stipulations of the Bi-SC Procurement Directive 60-70, Annex B, and Procedures for International Competitive Bidding (2015 Edition) the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB Reference: **ACT-SACT-21-43**

Title of IFIB: **THREE STRATEGIC THINKERS CONTRACTOR SUPPORT TO STRATEGIC ALTERNATIVES BRANCH**

Requirement: ACT gives notice of the intent to issue an Invitation for international Bid (IFIB) for the provision of contracted services.

Strategic Alternatives (SALT) branch requires the support of three full-time, on-site contractors with a background in strategic analysis or former military staff officers with valuable experience and knowledge of security and defense-specific domains. Work efforts will include support to the Warfare Development Agenda, specifically in the development of: (1) a Long-term Military Strategic Planning capability, (2) development of a follow-on Discontinuities report, and (3) research and execution of planned deep dives in Discontinuity focus areas.

Type of Contract: Firm Fixed Price (FFP), Level of Effort Contract (Approximately 1,800 hours per person per year)

Period of Performance: Base Period: on or about 01 June – 31 December 2021 for a total of 1,050 hours per contractor, with a potential of two (2) 12-month option periods (1,800 hours per contractor)

Bidding Procedure: Sealed Bidding (Two Envelopes)

Funding: 257.2021.722303.SA.51A.O1A.000.Q06.000.200.000
 Estimated base year amount for 2021 is \$378,000. Estimated cumulative amount for base year plus two option years is \$ 1,674,000 (\$648,000 for 2022 and \$648,000 for 2023).

Classification: NATO Secret; possess a minimum of Facility Security Clearance (FSC) and Personal Security Clearance (PSC)

Issue Date: 9 APRIL 2021

Bid Closing Date: 14 MAY 2021

Eligibility: Companies which have performed similar tasking to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, possess at least a valid NATO Secret level security clearance, have appropriate professional training and experience in a related fields(s).

Delivery location(s): Services will be required onsite in Norfolk, VA, USA beginning NLT 01 June 2021. By exception, work may be performed remotely from contractor's facility, except for requirements residing on the classified network.

Partial bidding: Authorized.

Website: <http://www.act.nato.int/contracting>

2. Contractors will be able to view the IFIB on or about 9 APRIL 2021 at the above website. You are hereby invited to nominate, by email or facsimile before 8 APRIL 2021, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence is to be addressed to:

Supreme Allied Commander Transformation
BUDFIN – Purchasing and Contracting Branch
Attn: LT Mark Macsule, ACT Contracting Officer
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