



NORTH ATLANTIC TREATY ORGANIZATION  
 HEADQUARTERS, SUPREME ALLIED COMMANDER TRANSFORMATION  
 7857 BLANDY ROAD, SUITE 100  
 NORFOLK, VIRGINIA 23551-2490



## MBC's Distribution List for International Competitive Bidding

TO: MBC's Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: **27 September 2022**

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor Support to Headquarter Supreme Allied Commander Transformation for Concept Development Branch, HQ SACT, Norfolk, Virginia, U.S.A.

1. In accordance with the stipulations of the Bi-Sc Procurement Directive 60-70, Annex B, the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

**IFIB Reference:** **ACT-SACT-22-135**

**Title of IFIB:** Cognitive Warfare Concept Development Contractor Support

**Requirement:** HQ SACT Concept Development Branch requires the support of one contractor, specifically one with strong background in Influence of Human Cognition/Behavior/Decision making, Hybrid Threats and the utility of Emerging Disruptive Technologies in said fields, to support research, workshop facilitation and writing for Cognitive Warfare Concept Development.

**Type of Contract:** Firm Fixed Price (FFP)

**Period of Performance:** **01 JAN 2023 – 31 DEC 2023 with the possibility of one, 6-month option period 03 JAN – 30 JUN 2024.**

**Bidding Procedure:** Sealed Bidding (Two Envelopes)

**Funding:** MBC 20X-20XX-XXXXXX, RRIS # XXXX,  
(estimated cumulative amount, \$ 150,000)

**Classification:** NATO UNCLASSIFIED

**Issue Date:** **1 November 2022**, (target date)

**Bid Closing Date:** **12 December 2022**, (target date)

**Eligibility:** Companies which have performed similar contracts within the last three years substantially similar in scope to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, possess at least a valid NATO Secret level security clearance, have appropriate professional training and experience in a related field (s).

**Delivery location(s):** Norfolk, VA, U.S.A.  
**Partial bidding:** Partial Bidding is not authorised.  
**Website:** <https://www.act.nato.int/contracting>

2. This HQ will directly mail this IFIB to all potential bidders. You are hereby invited to nominate, by email or facsimile before **17 October 2022**, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence hereto is to be addressed to:

Supreme Allied Commander Transformation  
BUDFIN – Purchasing and Contracting Branch  
Attn: Mr. Brandon Stewart – Contracting Officer  
Mrs. Kellie Hagen – Contracting Officer  
7857 Blandy Road, Suite 100,  
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Kellie Hagen  
ACT Contracting Officer,  
HQ SACT